

Training Proposal Request:

The T.Byrd Training Center is accepting proposals from individuals, groups or organizations who would like to offer seminars, workshops, classes or courses at our training center located at 1501 S. New Road in Pleasantville. Individuals must be credentialed in their field and have experience in developing and conducting educational events. Special attention will be given to programs that address the needs of the Atlantic and Cape May counties community needs and target youth, adults and senior citizens. If you are interested, please download the information packet, complete and fax to 609-484-8777. For additional information please call us at: 609-484-9356

The center includes six classrooms equipped with lecture style, state of the art computer systems on a network with a high speed laser printer. Each classroom is equipped with DSL Internet, state of the art phone system and DirecTV.

The T.Byrd Center has over 18 years of experience as a private vocational school with all state certifications from the New Jersey Department of Education and Labor.

Our facility would like to expand by offering other programming than on our current roster of computer training programs. Rather than develop and implement different programming, the T.Byrd Center would like to collaborate with other agencies and organizations, private companies to offer educational programming at our location.

The incentive for your organization to offer your programming at our location would be as follows:

- Our location would be an additional satellite office available in Southern New Jersey at a location that has already been approved by the NJ Department of Education and Labor.
- State of the Art technology equipment and classrooms.
- There is no lease – you only rent the space when you are running a class. Rental fees include all utilities, tables, chairs and several classroom resources and materials.
- Optional administrative services available
- Additional services are available to meet your needs.

This is a new and exciting way to expand your business by offering educational events in a state approved training school environment.

Contact the center: Monday through Thursday at: 609-484-9356. Friday and evenings, I can be reached at: 609-517-5279.

Thanking you in advance,

Trina Byrd
President, T.Byrd Computers, Inc.

T.Byrd Training Center Proposal Request Form

1. Name of Applicant (Company Name)	Contact Person
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2. Address	City	State	Zip
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3. Internet Information (website, e-mail address)	Phone, Fax Numbers
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4. Company Description

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5. Educational Program Concept

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6. Training Detail

Class Title	# of hours	Cost per Person	Materials Fee

Completed by: _____ Date: _____

Fax completed form to: 609-484-8777